

BROWARD COUNTY ENVIRONMENTAL PROTECTION AND GROWTH MANAGEMENT DEPARTMENT

PUBLIC SCHOOL FACILITY PLANNING

Staff Working Group Minutes

March 4, 2010

9:30 a.m. - 12 Noon

Broward County Governmental Center - Room 302

1. Call to Order and Roll Call

Chair Eichner called the Staff Working Group (SWG) meeting to order at 9:30 a.m. Linda Houchins took roll call, and the following Members were in attendance:

- Akagbosu, Chris Broward County School Board
- Allen, Ingrid Town of Davie
- Amoruso, Glenn Broward County
- Archer, Brian City of Parkland
- Buckeye, Rick City of Oakland Park
- Ciesielski, Michael City of Fort Lauderdale
- Davis-Hernandez, Tanya City of North Lauderdale
- Eichner, Shelley City of West Park
- Eichner, Shelley City of Weston
- Ferguson, Gerald City of Deerfield Beach
- Fink, Charles Town of Pembroke Park
- Hall, Lorri City of Miramar
- Lajoie, Corinne City of Dania Beach
- Loftus, Heather City of Tamarac
- Loftus, Heather Town of Southwest Ranches
- Schuster, Larry City of Pompano Beach
- Stoudemire, Scott City of Coconut Creek
- Swing, Brad City of Sunrise
- Von Stetina, Deanne Broward County Planning Council
- Williams, Sharon City of Pembroke Pines
- Wood, Matthew City of Cooper City
- Zelch, Lisa City of Plantation
- Ziskal, Ben City of Margate

Others in attendance at the meeting were as follows:

- Matthews, Melinda City of Lauderhill
- Naclerio, John Broward County
- Olinzock, John Town of Lauderdale-By-The-Sea
- Peservich, Jonathan Broward County School Board
- Teetsel, Dawn Siegel, Lipman, Dunay, Shepard & Miskel
- Trevarthen, Susan Weiss, Serota
- Wight, Lisa Broward County School Board

2. Election of Officers

Chair Eichner opened the floor for nominations for the Chair position. Gerald Ferguson nominated Shelley Eichner for the position of Chair. Sharon Williams seconded the motion, and Larry Schuster moved to close the nominations. The motion passed unanimously. Chair Eichner opened nominations for the Vice Chair position. Lisa Zelch nominated Gerald Ferguson for the position of Vice Chair. The motion was seconded, and Larry Schuster moved to close the nominations. The motion passed unanimously.

3. Election of SWG Ex-Officio on the Oversight Committee

Sharon Williams nominated Shelley Eichner to remain as the SWG Ex-Officio Member on the Oversight Committee. Larry Schuster seconded the motion. Discussions followed regarding the SWG By-Laws as it relates to the election of members that should be elected to serve as Ex-Officio on the Oversight Committee. A vote was taken, and the motion passed unanimously.

4. Addition(s) to the March 4, 2010 Agenda

There were no additions to the March 4, 2010 agenda.

5. Approval of Minutes - December 17 2009

Larry Schuster made a motion to approve the minutes of the December 17, 2009 meeting. Gerald Ferguson pointed out a scrivener's error on page 4 in the second paragraph, and said the word "relocable" should be changed to "relocatable". Brad Swing requested that language from an E-mail sent by James Hickey, City of Coral Springs SWG representative, be incorporated into the minutes in the last sentence on page 4 to read: "Mr. Hickey stated that the City of Coral Springs was concerned that the proposal in front of the Board was quite different than that presented to each City Commission and that the new proposal changes the original focus of the ILA to eliminate the use of portable classrooms by 2014." Gerald Ferguson made a motion to approve the minutes as amended. Larry Schuster seconded the motion, and the motion passed unanimously.

6. Subcommittee Reports

There were no Subcommittee Reports.

7. Old Business

7.1 Status of the Second Amended Interlocal Agreement (ILA)

Chris Akagbosu talked about dates School District staff will be making presentations to Municipalities regarding the Second Amended ILA. He said that District staff has sent three E-mails to SWG members offering to present the Second Amended ILA to each governing body. Additionally, he said that the School Board, Broward County and the City of Parkland have approved the Agreement. Mr. Akagbosu advised that the School District PowerPoint Presentation on the Agreement has been posted on the Growth Management Department's website along with the Oversight Committee and SWG recommendation letters regarding the proposed amendment, and encouraged all Municipalities to help promote approval of the Second Amended ILA. He stated that the goal is to have the Agreement formally approved by all the municipal signatories by the end of May 2010 to enable transmittal of the same to the Department of Community Affairs (DCA) by the first week of June 2010. The reason is if the Agreement is not approved, the boundary process will commence on September 10, 2010.

Chair Bichner requested SWG Members to confirm the dates that School District staff is scheduled to present the Agreement to their governing bodies or entities, and the formal public hearing dates on the Agreement. The dates stated were as follows:

- The City of Coconut Creek is undecided as to a City Commission public hearing date or if the Agreement will be approved, but advised that a School District presentation had been done.
- School District staff has already presented the Agreement at the City of Cooper City, and the City Commission public hearing date is scheduled for March 9, 2010. Approval of the Agreement is expected.
- The City of Dania Beach has scheduled a School District presentation for March 23, 2010, and the City Commission public hearing is scheduled for April 13, 2010. There was no sense of how the Commission will vote on the Agreement.
- The Town of Davie public hearing date is scheduled for April 21, 2010. The School District made a presentation which was embraced by the Town Council. No issues are anticipated.
- The City of Deerfield Beach has scheduled a School District presentation for April 6, 2010 with the public hearing to follow. No problems are anticipated.
- The City of Fort Lauderdale has scheduled a School District presentation for April 6, 2010 with the City Commission vote tentatively scheduled for the first Tuesday in May 2010. There was no sense of how the Commission will vote on the Agreement.
- The Town of Lauderdale-By-The Sea had a School Board presentation and thanked School District staff for attending the Town meeting. The public hearing was postponed until further information is received, and is tentatively rescheduled for May 11, 2010.
- The City of Lauderdale had a School Board presentation on January 25, 2010. Several issues raised during the presentation are being addressed by District staff. A public hearing date has not been scheduled.
- The City of Margate has scheduled a public hearing for April 7, 2010 and approval is expected.
- The City of Miramar has a tentative public hearing date scheduled for May 5, 2010 and approval is expected.
- The City of North Lauderdale has a public hearing scheduled for April 13, 2010 and approval is expected.
- The City of Oakland Park had two School District presentations and there is concern regarding future capital improvements. The public hearing is tentatively scheduled for April 21, 2010, and there was no sense of how the Commission will vote on the Agreement.
- The City of Parkland approved the Agreement on February 17, 2010.
- The Town of Pembroke Park will be approving the Agreement on March 10, 2010.
- The City of Pembroke Pines had a School District presentation on February 3, 2010, and are tentatively scheduling another presentation before the Education Advisory Board (EAB) for March 15, 2010 or March 23, 2010. The City Commission meeting is scheduled for April 7, 2010. Thus far, there has been no negative feedback on the Agreement.
- The City of Plantation has tentatively rescheduled a School District presentation for March 24, 2010. A public hearing is scheduled for April 21, 2010. Two Commissioners support the Agreement, but there is no sense of where the other three Commissioners stand on the issue.
- The City of Pompano Beach public hearing is tentatively scheduled for April 13, 2010, and will probably be approved.
- The Town of Southwest Ranches has a presentation scheduled for March 4, 2010 with a public hearing tentatively scheduled for April 2010. There was no sense of how the Commission will vote.
- The City of Sunrise public hearing is scheduled for March 9, 2010.
- The City of Tamarac public hearing is scheduled for sometime in April 2010 and approval is expected.

- The City of West Park public hearing is scheduled for March 17, 2010 and approval is expected.
- The City of Weston public hearing is scheduled for March 15, 2010 and approval is expected.

Mr. Akagbosu requested that when the Agreement is approved by each entity, the Resolution and signature page should be sent to Alan Gabriel. Additionally, he said that once Mr. Gabriel has collected all of the signature pages, a copy of the entire Agreement with the signed signature pages will be provided to each signatory to the Agreement. He talked about thank you letters that the District sent to each municipality which included additional clarification to certain questions that were asked at the meetings. He said that a School District presentation will be given to the Broward City County Management Association on March 18, 2010 at the Holiday Inn located in the City of Plantation.

Susan Trevarthen said that any entity with questions or concerns regarding the Second Amended ILA should look at the big picture which is that the Agreement is being amended to address consequences of State mandates.

7.2 Feedback from the January 13, 2010 Oversight Committee Meeting

Chair Eichner talked about the Oversight Committee meeting, and said that the majority of the meeting discussions focused on the proposed Second Amended ILA which they approved with some changes. The 2009 Annual Report was also reviewed at the meeting, and the Committee did not make any changes to the report.

7.3 2009 Annual Report on the Implementation of the Amended ILA

Mr. Akagbosu said that the 2009 Annual Report was provided to each SWG Member to enable one last review of the Report, and requested each Member that may have additional comments on the Report to inform him of such change. Additionally, that the Report will be formally approved at the April 2010 Oversight Committee meeting. Chair Eichner asked for comments. Ben Ziskal said that the Report states on page 2 and page 7 that the City of Tamarac did not attend any SWG meetings and the attendance sheet shows that they attended two meetings. He also stated that the SWG had met five times during 2009, not four times as reported on page 2. Mr. Ziskal questioned the status of the Village of Lazy Lake. Discussions followed and Chair Eichner said that the recommendation from the Oversight Committee was not to include the Village of Lazy Lake in the reporting categories which without such inclusion would give a true reflection of the hard work done by the entities to implement public school concurrency. She suggested that a paragraph be added to the Report to state that Lazy Lake Village is listed as a party to the Amended ILA, but is not a current signatory and therefore, for reporting purposes, is not being evaluated in the Report. Discussions followed and the SWG Members agreed to include Chair Eichner's suggested additions in the Report.

7.4 New Collocation Facilities

The Municipalities had no new collocation facilities to report.

8. New Business

8.1 Update on Broward County and Municipalities Evaluation and Appraisal Report

Chair Eichner advised that a scoping meeting was held on February 25, 2010, and asked Glenn Amoruso to give a report on the meeting. Mr. Amoruso said that the County has five major issues regarding the Evaluation and Appraisal Report (EAR), but that population and how population changes will impact services is the only major issue as it relates to school facilities planning. He said

that Broward County will be incorporating in the report discussion of school facilities planning and the new LOS language and that the process will be completed by the end of 2010. He also said that the meeting was an opportunity for the review agencies to comment on what the issues are, and said that the meeting went well. Lisa Wight added that the one area that may also have school issues is large scale land use plan amendment (LUPA) applications such as the Transit Oriented Corridors (TOC). Discussions followed regarding the urban school concept model, redevelopment and the focus on State Road 7.

Mr. Akagbosu talked about the Broward County land use policy regarding pre-application meetings for Regional Activity Centers (RAC), Local Activity Centers (LAC), and TOCs with reference to addressing the bigger picture as it pertains to potential impacts to schools. Additionally, he said that the School District also has a similar policy regarding pre-application meetings. Discussions followed regarding pre-application meetings, LUPA's, long-range planning processes, and the necessity for pre-application meetings.

Chuck Fink asked for an update on the Student Generation Rate/School Impact Fee Study. Mr. Akagbosu said that the Study was going well. He stated that the standing committee will convene in the spring to discuss the Study. He also said that the student generation part of the Study has been completed, and the school impact fee portion is now being worked on. He advised that the update will be on the agenda for the next SWG meeting, and that the Study should be concluded in the fall of 2010.

9. Next Staff Working Group Meeting

9.1 June 3, 2010 (Regularly Scheduled Quarterly Meeting)

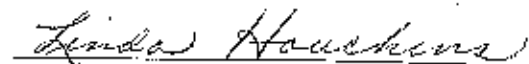
Chair Eichner advised that the next SWG meeting is scheduled for June 3, 2010. Mr. Akagbosu thanked the Committee for their cooperation and hard work on the Second Amended ILA and said that the Agreement is moving forward.

10. Adjourn

Matt Wood made a motion to adjourn the meeting. Sharon Williams seconded the motion, and the meeting was adjourned at 10:45 a.m.

Respectfully submitted by:


Shelley Eichner, Chair


Linda Houchins, Recording Secretary